

# TOWN OF LOMA LINDA, MO

## MINUTES OF THE JUNE 11, 2019 MEETING OF THE BOARD OF TRUSTEES

The Board of Trustees of the Town of Loma Linda met at 6:30 p.m. on Tuesday, June 11, 2019 in the Loma Linda Town Office. Trustees present: Bruce Anderson, Denny Holdgrafer, Gene Delano, Barbara Hutchison and Tom Parr.

### I.

The First Order of Business was the presentation of the May 14, 2019 and June 1, 2019 meeting minutes: Denny Holdgrafer made a motion to accept the minutes as presented and Gene Delano seconded. The motion was **unanimously approved**.

### II.

The Second Order of Business was the Financial Report: Jan Woody read the financial reports. A motion to approve the Financial Reports, as presented, was made by Tom Parr and seconded by Barbara Hutchison. The motion was **unanimously approved**.

### III.

The Third Order of Business was the request for payment of routine monthly bills from the General and Utility Fund Accounts: Payments totaling \$14,755.66 from the General Account, \$284.14 from the Utility Account and \$3,240.00 from the Park Account were presented. Denny Holdgrafer made a motion to pay the bills and Tom Parr seconded. The motion was **unanimously approved**. *\*Bruce Anderson abstained\**.

### IV.

The Fourth Order of Business was the Finance Committee Report: Nancy and Lance Green, from Taylor Green PC, presented the 2018 Audit to the Finance Committee on June 10, 2017. There were no significant findings, making it a qualified audit. The Finance Committee would like to recommend to the Board of Trustees to accept the audit, as presented. Denny Holdgrafer made a motion to accept the audit as presented and Gene Delano seconded the motion. The motion was **unanimously approved**.

The Finance Committee also reviewed and discussed the Sewer and Health and Welfare Funds, including Ordinance No. 16-001. The committee is evaluating the appropriate amount to be retained in the Health & Welfare Fund for any possible future unknown repairs. The committee decided to have Chairman Anderson present to the town's attorney for what such funds can/cannot be used for. Chairman Anderson will also speak with a sewer engineer to get a better idea of materials Loma Linda's sewer system is comprised of and how long the sewer systems is expected to last.

The Finance Committee also reviewed and discussed the insurance bids received from Kraft Insurance and MOPERM for General Liability and Property Insurance. It was also decided to send Missouri Employer's Mutual an RFP for Worker's Compensation coverage to compare with our current vendor, Missouri Rural Services Worker's Compensation Trust.

### V.

The Fifth Order of Business was the Park Committee Report: The committee met to discuss and review the need for adding 4 additional park benches at \$80 each, discussed fixing up the horseshoe pit and minor repairs on the existing benches, adding a bench swing to the steel swing set for \$150 and adding 2 baby swings in the kids play area at \$85 each. The committee reviewed and discussed the three quotes obtained by Jan Woody, for purchasing additional playground equipment as that was the highest rated survey response and it was decided to also take a look at other types of stand-alone playground/park equipment such as a Merry-Go-Round, Teeter-Totter, Monkey Bars, etc. The Park Committee is requesting \$1,000 to be approved by the Board for Park purchases, maintenance and repairs. Gene Delano made a motion not to exceed \$1,000 for Park purchases and Barbara Hutchison seconded the motion. The motion was **unanimously approved**.

VI.

The Sixth Order of Business is "Around Town":

1. Denny Holdgrafer continues to monitor the sewage flow, which includes Downstream Casino, and reports usage saw an increase of 529,000 gallons. Denny will closely monitor.

VII.

The Seventh Order of Business was Old Business:

**Old Business:**

1. Street sign poles replacement status update. (Denny Holdgrafer) *Project has been completed.*
2. Pickle ball/basketball court concrete addition status update. (Denny Holdgrafer) *Project has been completed.*
3. Eastwind Road Repairs status update. (Bob Goddard) *Road work is in process with initial excavation work to make road passable and clearing of ditches. Gene Delano made a motion to bid the paving and Denny Holdgrafer seconded. The motion was **unanimously approved.***  
*The Board expressed a huge "Thank You" to Bob Goddard for all his time and work!*

VIII.

The Eighth Order of Business was New Business:

**New Business:**

1. Wyandotte Annual Service Contract. Board reviewed and discussed annual service and maintenance contract along with the manufacturer's recommendations for preventive maintenance. *Denny Holdgrafer made a motion to approve the 2019-2020 contract along with the proposed preventative maintenance and Gene Delano seconded. The motion was **unanimously approved.***
2. Gate/security information. (Jimmy Smith, Wyandotte Technology) *The condition of the west gates have been deteriorating along with other obstacles, not to mention, someone damaged one of the gates and repairs were necessary. Proposed adding a barrier arm gate that will be more efficient and last longer. Denny Holdgrafer made a motion to approve the purchase of a new arm barrier gate and Tom Parr seconded the motion subject to a revised contract and service agreement. The motion was **unanimously approved.***  
*It was also discussed that internet needs to be added at the guard shack for the security cameras to relay to the Town Hall. Denny Holdgrafer made a motion to purchase internet from Optic Communications and Tom Parr seconded. The motion was **unanimously approved.***
3. Town Hall HVAC issues and proposed repairs. Jon Adams looked over the HVAC at the Town Hall and proposed repairs and recommended an HVAC vendor from Grove, OK. Denny Holdgrafer made a motion to approve the \$3,200 repair work and Barbara Hutchison seconded. The motion was **unanimously approved.**
4. Town Clerk out June 24-27, 2019; Lori Jessup to fill-in. *Board discussed temporary duties in clerk's absence and to include one day of training at \$12/hour. Gene Delano made a motion to approve temporary for Town Clerk and Denny Holdgrafer seconded. The motion was **unanimously approved.***
5. Louise Schirmer brought up the need to have a dog run available and place for any lost dogs. *Town Clerk will look into a smaller dog run and the board will look into temporary placement.*
6. Loma Linda tree trimming. *Bob Goddard got three quotes to work on tree trimming around Loma Linda. The board discussed the work and not to exceed \$6,800. Barbara Hutchison made a motion to approve the tree trimming and Denny Holdgrafer seconded. The motion was **unanimously approved.***

IX.

The Ninth Order of Business was a motion to adjourn to closed session by Tom Parr and Denny Holdgrafer seconded. The motion was **unanimously approved.**

Meeting moved to closed session at 8:09 p.m.

X.

The Tenth Order of Business was to return from Closed Session at 9:15p.m.

XI.

The Eleventh Order of Business was a motion to adjourn by Denny Holdgrafer and seconded by Tom Parr. The motion was **unanimously approved**.

Meeting adjourned at 9:15 p.m.

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RaChelle Garman, Town Clerk

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Bruce L. Anderson, Chair, Board of Trustees

*Posted: Thursday, June 13, 2019*